

PROFORMA

Name of the college : **UNION CHRISTIAN COLLEGE,**

Address : **Umiam, Ri- Bhoi district, Meghalaya, P.O.U.C.C,-793122,**

1. Full Name of the Employee:

(in Capital Letter)

2. Date of Birth :

3. Name of Department :

4. Designation/Post :

5. Qualification;

A. B.A/B.Sc :

B. M.A.M.Sc :

C. NET :

D. M. Phil :

E. Ph.D. :

F. Any Other :

6. Address :

7. Phone Nos. :

8. Date of Joining :

9. Scale of Pay :

10. Date of Promotion:

Placement with Memo

Nos.

i) Senior Grade :

ii) Selection Grade :

Signature of the Employee

Date:.....

Signature of the Principal