

DEPARTMENT ACADEMIC AUDIT

Note: All Data must be supported by photocopies of documents/certificate/letter. Etc.

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department:
2. Year of Establishment:
3. Names of Programmes:
4. Annual/ semester/choice based credit system (programme wise):
5. Participation of the department in the courses offered by other departments:
6. Courses in collaboration with other universities, industries, foreign institutions, etc.:
7. Details of courses/programmes discontinued (if any) with reasons:
8. Faculty profile

	Sanctioned	Filled
Professors		
Associate Professors		
Asst. Professors (including College post and part-time)		

Name	Qualification	Designation	Specialization	Years of Experience

		Nos
Faculty Profile	Projects completed / on going	
	Seminars / conferences attended	
	Papers / articles / books published	
	FDP / RC / OC / Training Program / Workshop	
	Preparation of E-learning materials / Content	
	Acted as resource persons	
	M.Phil. & Ph. D awarded	

9. Teaching- Learning

Activities	Methods used	Remarks
Teaching methods & teaching aids		
Assessment and Evaluation		
Student support – remedial coaching		

		Remarks
Profile of Students	Demand ratio (Applications received Vs Sanctioned Strength)	
	Students involvement in extra-curricular & Co- curricular activities	
	Study tour / industrial visits / exhibitions / Internship / Training	
	Achievements	

10. Activities of the Department

		Remarks/Comments
Activities of the Department	MoUs signed	
	Consultancy	
	Collaborations	
	Dept Meetings	
	Guest lectures	
	Conference / Seminar / Workshop conducted	
	Extension Activity	
	Interaction with Industry / Research Centres / Educational Institutions	

11. Details of Infrastructural facilities (in Nos)

		Nos
Infrastructure in the Department	No. of class rooms	
	No. of laboratories	
	No. of computers	
	No. of instruments	
	I.T Access/Equipments	

12. Number of students receiving financial assistance from college, university, government or other agencies

13. Please comment on SWOC Analysis :

- Strength:
- Weakness:
- Opportunities:
- Challenges:

14. Best Practice (s) / Innovations of the Department:

15. Future Plans of the Department:

Signature of HoD:.....

Date: