



## Yearly Status Report - 2019-2020

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		UNION CHRISTIAN COLLEGE
Name of the head of the Institution		Dr Rudolf Manton Manih
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		03642570295
Mobile no.		9436108697
Registered Email		uccmegh2017@gmail.com
Alternate Email		manih11@yahoo.co.in
Address		Umiam Khwan, Ri-Bhoi District, P.O UCC
City/Town		Shillong
State/UT		Meghalaya
Pincode		793122
<b>2. Institutional Status</b>		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	Mr Banshaikupar Lyngdoh Mawlong
Phone no/Alternate Phone no.	03642570295
Mobile no.	8837098264
Registered Email	ucc_iqac@hotmail.com
Alternate Email	ban1787@hotmail.com

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="https://www.uccollegemeghalaya.ac.in/public/iqac/aqar/AQAR_2018-19.pdf">https://www.uccollegemeghalaya.ac.in/public/iqac/aqar/AQAR_2018-19.pdf</a>
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### 4. Whether Academic Calendar prepared during the year

Yes

if yes, whether it is uploaded in the institutional website:  
Weblink :

<https://www.uccollegemeghalaya.ac.in/>

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
2	B	2.68	2012	10-Mar-2012	10-Mar-2017

### 6. Date of Establishment of IQAC

01-Feb-2005

### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Youth Health Festival	20-Feb-2020 1	155
Awareness Program on Substance Abuse	05-Sep-2019 1	120

Vocational Training in Embroidery	02-Sep-2019 60	30
Vocational Training in Mushroom Cultivation II	30-Sep-2019 6	30
Vocational Training in Apiculture- III	16-Sep-2019 11	30
Certificate course in Beauty Parlour - III	02-Sep-2019 23	20
Certificate course in Basic Computer Course (MS Word)-III	02-Sep-2019 30	31
Program on Sexual Violence And Impunity	17-Aug-2019 1	200
Youth Health Festival	20-Feb-2020 1	155
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**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	0	NIL	2020 0	0
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**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

Workshop in Soft Skill Development II Awareness Program on Substance Abuse Vocational Training in Embroidery Vocational Training in Mushroom CultivationII

Vocational Training in Apiculture III Certificate course in Beauty Parlour III Certificate course in Basic Computer Course (MS Word) III Program on Sexual Violence And Impunity 'YOUTH HEALTH FESTIVAL BIRD CENSUS Awareness Campaign for Prevention of CORONA VIRUS SKILL DEVELOPMENT PROGRAMME in collaboration with Telcocrat Technologies Ltd, Mohal

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
SKILL DEVELOPMENT PROGRAMME	CONDUCTED WORKSHOP ON SKILL DEVELOPMENT
CERTIFICATE COURSE	CONDUCTED CERTIFICATE COURSE ON BASIC COMPUTER COURSE AND BEAUTY PARLOUR
VOCATIONAL TRAINING COURSE	CONDUCTED VOCATIONAL TRAINING COURSE ON MUSHROOM CULTIVATION, APICULTURE AND EMBROIDERY
NAAC PREPARATION	IIQA SUBMITTED TO NAAC ON DECEMBER
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**14. Whether AQAR was placed before statutory body ?**

Yes

Name of Statutory Body	Meeting Date
GOVERNING BODY	25-Nov-2021

**15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?**

No

**16. Whether institutional data submitted to AISHE:**

Yes

Year of Submission

2019

Date of Submission

30-Sep-2019

**17. Does the Institution have Management Information System ?**

No

**Part B**

**CRITERION I – CURRICULAR ASPECTS**

**1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Union Christian College, being an affiliated college, does not have the freedom to develop its own curriculum. Even so, efforts are made, within the limitations of the prescribed framework, to complement the curriculum wherever felt to be necessary. This task is left to the initiative of departments via Departmental Seminar, Orientation programs, Modular Syllabus and Projects. Efforts are made to ensure that the curriculum is implemented efficiently and innovatively. This includes a wide variety of things from the recruitment of faculty, work culture, institutional vision, supervision and review through departmental meetings -Student-Faculty-Committee meetings as well as the Principal's meeting with departments. Through a series of research projects and field trips, the students are encouraged to develop a research interest at the undergraduate level.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Certificate course in Basic Computer Course (MS Word)-III	Nil	02/09/2019	30	YES	YES
Certificate course in Beauty Parlour - III	Nil	02/09/2019	54	YES	YES
Vocational Training in Embroidery	Nil	02/09/2019	60	YES	YES
Vocational Training in Mushroom Cultivation-II	Nil	30/09/2019	6	YES	YES
Vocational Training in Apiculture-III	Nil	16/09/2019	10	YES	YES

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NIL	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	NIL	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	141	Nil

**1.3 – Curriculum Enrichment**

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Vocational Training in Embroidery	02/09/2019	30
Vocational Training in Mushroom Cultivation-II	30/09/2019	30
Vocational Training in Apiculture- III	16/09/2019	30
Certificate course in Beauty Parlour - III	02/09/2019	20
Certificate course in Basic Computer Course (MS Word)-III	02/09/2019	31
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	GEOGRAPHY	40
BA	NUTRITION	8
BSc	CHEMISTRY	16
BSc	BOTANY	74
BSc	ZOOLOGY	18
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**1.4 – Feedback System**

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	No
Teachers	No
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
NIL

**CRITERION II – TEACHING- LEARNING AND EVALUATION**

**2.1 – Student Enrolment and Profile**

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	CHEMISTRY	50	45	22
BA	BOTANY	50	30	22
BA	PHILOSOPHY	30	30	15
BA	NUTRITION	30	8	7
BA	EDUCATION	50	98	42
BA	ECONOMIC	30	30	16
BA	GEOGRAPHY	50	120	44
BA	POLITICAL SCIENCE	50	103	43
BA	HISTORY	50	78	41
BA	ENGLISH	50	50	36
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## 2.2 – Catering to Student Diversity

### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	989	Nil	61	Nil	Nil

## 2.3 – Teaching - Learning Process

### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
61	60	21	16	8	Nil

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

ACADEMIC MENTORING IS DONE BY THE CONCERNED DEPARTMENT IN THE COLLEGE

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
989	61	1:16

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
41	40	1	Nil	19

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	MR K SARMA	Associate Professor	BEST NSS UNIT
2019	MR K SARMA	Associate Professor	RSD RIBBON CLUB NATIONAL AIDS CONTROL PROGRAMME

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## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCom	Nill	VI SEMESTER	12/10/2020	04/01/2021
BSc	Nill	VI SEMESTER	12/10/2020	01/12/2020
BA	Nill	VI SEMESTER	12/10/2020	03/12/2020

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Apart from the Final examination conducted by the Affiliated University, continuous internal evaluation in the form of Tests, Assignments, Project Works, Classroom Seminar are being done by the departments and marks of the same are displayed in the concerned department notice board.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic Calendar including examination related matter are being prepared by our Affiliating University and Internal Examination calendar are prepared by IQAC in consultation with Examination Department

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

[https://www.uccollegemeghalaya.ac.in/about\\_us#affiliation&recognition](https://www.uccollegemeghalaya.ac.in/about_us#affiliation&recognition)

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Nill	BCom	NIL	25	15	60
Nill	BSc	NIL	65	55	84.62
Nill	BA	NIL	170	95	55.88



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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[NIL](#)

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	NIL	0	0

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### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
National Seminar on Recent Trend in Science and Technology	SCIENCE SOCIETY	12/06/2019
3-day workshop on Digital India	NSS	16/09/2019
Workshop on Soft Skill Development II	RUSA EQUITY	23/09/2019
Workshop on Soft Skill Development II	RUSA EQUITY	17/10/2019
Vocational Training in Embroidery	RUSA EQUITY	02/09/2019
Vocational Training in Mushroom Cultivation-II	RUSA EQUITY	30/09/2019
Vocational Training in Apiculture- III	RUSA EQUITY	16/09/2019
Certificate course in Beauty Parlour - III	RUSA EQUITY	02/09/2019
Certificate course in Basic Computer Course (MS Word)-III	RUSA EQUITY	02/09/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nil	NIL

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
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NIL	NIL	NIL	NIL	NIL	Nil
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### 3.3 – Research Publications and Awards

#### 3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

#### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	Nil

#### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	MATHEMATICS	1	Nil
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#### 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
BOTANY	1
ECONOMICS	3
GEOGRAPHY	1
POLITICAL SCIENCE	1
ENGLISH	3
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#### 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	Nil	0	NIL	Nil
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#### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	Nil	Nil	Nil	NIL
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#### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	7	52	1	Nil

Presented papers	2	4	Nil	Nil
Resource persons	Nil	3	Nil	Nil
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### 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
AWARENESS PROGRAMM	NSS UCC UNIT	3	350
BLOOD DONATION CAMP	NSS UCC UNIT	5	58
Tree Plantation	NSS UCC Unit/ UCC Higher Secondary School	10	350
Yoga Session	NSS UCC UNIT	5	200
Awareness Programme against Drug Abuse	NSS UCC UNIT	5	55
Blood Donation Campaign	NCC UCC UNIT	1	123
Online EBSB (Ek Bharat Shreshtha Bharat) camp New Delhi	NCC UCC	1	2
CATC Camp (combine annual training camp)	NCC	1	26
CATC camp Lawsohtun	NCC	1	10
Awareness Campaign for Prevention of CORONA VIRUS	NSS UCC Unit/IQAC UCC/UCC Dispensary	5	800

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
BEST NSS UNIT	BEST NSS UNIT	North Eastern Hills University, NSS	500
National AIDS control	National AIDS control	NATIONAL AIDS CONTROL PROGRAMME	500

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
AWARENESS PROGRAMM	NSS UCC UNIT	AWARENESS PROGRAMM	3	350
BLOOD DONATION CAMP	NSS UCC UNIT	BLOOD DONATION CAMP	5	58
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### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	NIL	NIL	Nil
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	Nil	Nil	0
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
TELOCRATS TECHNOLOGIES, MOHALI	12/07/2019	SKILL DEVELOPMENT PROGRAM	2
<a href="#">View File</a>			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
666.95	106.18

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
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## 4.2 – Library as a Learning Resource

### 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
KOHA	Partially	18.11.00.000	2006

### 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	38803	Nil	Nil	Nil	38803	Nil
e-Journals	6069	Nil	Nil	Nil	6069	Nil
e-Books	1509969	Nil	Nil	Nil	1509969	Nil

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### 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nil

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## 4.3 – IT Infrastructure

### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	35	1	25	0	1	10	26	0	0
Added	28	0	38	0	0	9	0	0	0
Total	63	1	63	0	1	19	26	0	0

### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

20 MBPS/ GBPS
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### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	Nil

## 4.4 – Maintenance of Campus Infrastructure

### 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
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16.91	16.91	78.59	78.59
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4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

CONSTRUCTION AND MAINTAINANCE OF PHYSICAL INFRASTRUCTURE IS SUPERVISE BY THE BUILDING COMMITTEE PURCHASE OF NEW EQUIPMENT IS DONE AFTER APPROVAL FROM THE PURCHASE COMMITTEE ALLOCATION OF BUDGET IS UNDERTAKEN BY THE FINANCE COMMITTEE ALL ACADEMIC ACTIVITIES AND INITIATIVES IS LOOK AFTER BY THE IQAC EXTRA CURRICULAR ACTIVITIES IS UNDER THE SUPERVISION OF THE SPORT COMMITTEE A PURCHASE OF NEW BOOKS FOR THE LIBRARY IS UNDERTAKEN AFTER APPROVAL OF LIBRARY COMMITTEE MAINTAINANCE OF IT EQUIPMENT IS LOOK AFTER BY THE IT COMMITTEE ALL OF THE ABOVE COMMITTEES FUNCTIONS UNDER THE SUPERVISION OF THE GOVERNING BOARD

<https://www.uccollegemeghalaya.ac.in/>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Free Studentship for Economically Weak Students/Earn While You Learn Scheme	9	71120
Financial Support from Other Sources			
a) National	ICCR Scholarship for foreign Students/Post-Matric Scholarship for Minorities	465	Nil
b) International	Nil	Nil	Nil

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Certificate Course in Basic Computer-III	02/09/2019	31	Dr. J. Mathew, Vice-Principal. 9436707015
INTERNATIONAL YOGA DAY	21/02/2020	120	NSS- Mr. K Sarma, Program Officer, 9862390530
WORKSHOP ON SKILL DEVELOPMENT II	18/09/2019	300	RUSA Equity Cell, Banshaikupar L. Mawlong. Program Coordinator, Email-ban1787@hotmail.com
WORKSHOP ON SKILL DEVELOPMENT II	23/09/2019	300	RUSA Equity Cell, Banshaikupar L. Mawlong. Program

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
Nil	NIL	Nil	Nil	Nil	Nil
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

**5.2 – Student Progression**

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NIL	Nil	Nil	NIL	Nil	Nil
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	7	BA	ENGLISH	Nil	MA
<a href="#">View File</a>					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nil	Nil
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
The Annual College Week	INSTITUTIONAL	450
North-Eastern Hill University Inter-College Games and Sports	UNIVERSITY	18

Inter-Hostel Volleyball Competition	INSTITUTIONAL	180
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### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nil	NIL	Nil	Nil	Nil	Nil	NIL
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

ORGANISATION OF FRESHERS SOCIAL - PARTING SOCIAL - TEACHERS DAY - SPORTS WEEK - STUDENTS REPRESENTATIVE IN IQAC, GRIEVANCE REDRESSAL CELL, MAGAZINE COMMITTEE, SPORTS COMMITTE, SCM, NSS, NCC, ETC

### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The College being residential in nature has a close bond between students and teachers. This relationship within the campus creates an opportunity to identify oneself as students and teachers with the sense of belonging to Union Christian College. Thus Alumni Association provides the platform for developing this relationship between the past and the present. Alumni members also support the College from time to time whenever the need arises.

5.4.2 – No. of enrolled Alumni:

2000

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Tree Plantation in the college 13th August 2019.

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The Union Christian College functions in a well-structured and defined manner to ensure participative management at all levels of decision making guided by its Constitution and Bye laws. The Governing Body gives extensive delegation of authority and flexibility to the Principal to control the administrative and academic duties. The Principal delegates the responsibilities to the faculties of the various departments in the college. The role in which Faculties participate in the Management Process: The Faculties participate in administrative as well as in academic improvement. They constitutes the College Planning Committee, the IQAC and other statutory Committees which continuously work for development of the college. In the beginning of academic year, all



faculty members conduct a meeting under the Academic staff council and discuss the smooth functioning of the institution. Various committees are constituted and responsibilities are assigned to them. Every faculty member is involved in the various academic and administrative or other statutory and non-statutory committee. The Committees report to the Principal about the planning and implementation of the decision. Head of the Department which are mostly the senior faculties oversees the teaching plan of his/her department members and in convening the departmental meetings where the programmes for the entire term are decided. The following committees where the faculties are involved in the participatory management which are integral for the growth and development of the institution and informs their functioning at every level. Statutory Committees: 1. Governing Body 2. Executive Committee 3. Finance Committee 4. Building cum Campus development committee 5. Selection cum Screening Committee 6. Academic Staff Council 7. Academic Advisory Committee 8. Purchase and Accounts Committee 9. Budget Appraisal Committee 10. Library Committee 11. Discipline Committee 12. Sports Committee 13. Mess Committee 14. Estate and Workshop Committee 15. Dispensary Committee 16. Student`s Residence and Wardens Committee 17. IQAC Committee 18. Chapel Committee 19. Wardens Committee 20. Examination Committee Non-statutory committees with terms of reference under IQAC: i. Career Counseling Cell To conduct coaching classes for competitive exams. ii. Placement Cell: To conduct Workshop/ placement mock interviews for final semester students. iii. Research and Publication Cell: To encourage in-house research projects. iv. Seminar Program Committee: To facilitate the conduct of Seminars/Conferences by the depts. v. Grievance Redressal Cell: To resolve the complaints, feedback and other grievances of the students community. vi. Prospectus Committee: To prepare and publish the prospectus as per relevant guidelines. vii. Alumni Association: To organise the Alumni Association. To connect with the alumni of the colleges via. Social media and other platforms. Other Committees Cells: (i) Transport Cell (ii) RUSA Equity management Cell (iii) Women cell (iv) IT Cell (v) Sexual Harassment cell (vi) Vigilance Cell (vii) AISHE Cell (viii) Anti Ragging Cell Organisational Committees: (i) National Service Scheme (NSS) (ii) National Cadet Corps (NCC) (iii) Students Representative Council (SRC) (iv) SCMI UCC Unit (v) Science Academic Society (vi) Staff Association (vii) MCTA UCC Unit (viii) MCENTA UCC Unit (ix) Alumni Association Campus Clubs: (i) Dramatic Clubs (ii) Erudite Clubs (iii) Staff Centre

6.1.2 – Does the institution have a Management Information System (MIS)?

No

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Union Christian College, being an affiliated college, does not have the freedom to develop its own curriculum. Even so, efforts are made, within the limitations of the prescribed framework, to complement the curriculum wherever felt to be necessary. This task is left to the initiative of departments via Departmental Seminar, Orientation programs, Modular Syllabus and Projects. Efforts are made to ensure that the curriculum is implemented efficiently and innovatively. This includes a wide

variety of things from the recruitment of faculty, work culture, institutional vision, supervision and review through departmental meetings -Student Faculty-Committee meetings as well as the Principal's meeting with departments. Through a series of research projects and field trips, the students are encouraged to develop a research interest at the undergraduate level

Teaching and Learning

The Institution assesses the learning levels of all admitted students in relation to advanced learners and slow learners through: ? Internal test ? Performance in assignment ? Through practical and lab experiments Special Program for Slow Learner ? If a student is found deficient, or is a slow learner, immediate measures through tutorial and remedial classes are introduced to ensure that the student is raised to the required bar. ? Departmental Seminar, group discussion, where student is taught by student themselves. ? Projects, audio visual learning were organized by some department ? access to library (departmental and central library), INFLIBNET. ? Students also interact regularly with teachers outside the classroom either individually or in groups to address their course related or other general problems. ? The college also provides the research opportunities to undergraduate students which strengthen the basic knowledge of the student and prepare them not only to face the present course work but also guide them to choose future career options. Special Program for Advanced Learner The College through Departmental Projects by respective departments provides support to advanced learners. Such projects were undertaken by: ? Chemistry Department. ? Political Science Department. ? English Department.

Examination and Evaluation

Student Academic Calendar highlighting the evaluation process and other relevant information are published at the beginning of the academic year. The Student Academic Policy is made available to every student at the time of registration. Any modifications in the evaluation parameters, mode of evaluation, etc are informed to the students by College

authorities as and when applicable. The course evaluation process is very transparent and every student is given an opportunity to go through evaluated answer sheets (for internal examinations). The Detailed rules and regulation of the College pertaining to assessment and evaluation is also clearly spelled out in the Prospectus which was issued to all students at the beginning of every semester. Under the new semester system which was introduced in 2015, evaluation has undergone a sea change. To assess the academic performance of students, a continuous evaluation system is followed which include Assignments, tests and final examination. Method of Assessment: 1. Internal Assessment (Tests, Assignments, Projects, Field Trips)- 25 Marks. 2. External Assessment (conducted by the affiliating university) - 75 Marks

Research and Development

No grant were received for 2019-2020 session because of the pandemic, but staff were encourage to do research where budget were allocated from the institution for the same

Library, ICT and Physical Infrastructure / Instrumentation

42 of the staff in the college use ICT tools effectively in the teaching learning process ? The college has 16 enabled ICT classroom and 8 smart-classroom ? The college has separate Wi-Fi unit for Administrative, Science and Arts Academic block ? The college has e-learning resources from INFLIBNET ? The staff of the college attend orientation course refresher course to strengthen their knowledge on ICT, since the course give them exposure on MOOCs, MOODLE, GOOGLECLASS. ? The college use social media through WhatsApp, twitter, Instagram, Facebook to interact with the students.

Admission of Students

The Admission Committee, in consultation with Principal, IQAC Co-Ordinator are responsible for the admission of student for the session where students are being admitted through an online process

#### 6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Student Admission and Support	Admission process for the session 2019-2020 is being done through online mode with the support from M/s.

	MeghaTech Solutions, megsol2019@gmail.com
Finance and Accounts	fees were collected through SBI Collect and Razor Pay and account are being maintained through Accounts-Tally ERP, uccfaas@gmail.com
Examination	Examination are being conducted with the help of Online Learning Software MyClassCampus App, raj@myclasscampus.com
Administration	Nil

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Mrs.P. Kharsyntiew	NCC PRCN Training at Gwalior	Conveyance	9643
<a href="#">View File</a>				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nil	NIL	NIL	Nil	Nil	Nil	Nil
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Seven day Faculty development Programme (FTP) in online mode for University and College Teachers Dibrugarh University, Assam, India	1	12/05/2020	18/05/2020	7

48th Orientation Programme, UGC Resource Development Centre, North- Eastern Hill University, Shillong	1	24/06/2020	14/07/2020	21
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nil	Nil	Nil	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
COOPERATIVE SOCIETY	COOPERATIVE SOCIETY	Earn While You Learn

**6.4 – Financial Management and Resource Mobilization**

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The Governing Body of the College looks after the utilization of the available resources and funds. All incomes and expenditures have to be approved by the Governing Body/ North East India Christian Council (NEICC), general council bi-annual Meeting. Apart from the Governing Body, the College has also instituted the Finance Committee to oversee the financial transactions of the institution. Departments have their Annual Budget allocated as per student strength. Purchases are made through Departmental purchase committees. Payment of bills and re-imburement of expenses is done as and when received, as per rules, and verified by the in-charges. There is also a Nodal Officer for scholarships of SC/ST who look after the online applications to the Govt The Internal Auditor is appointed by the Governing Body every financial year. The External audit is done by the auditor (Chartered Accountant) every financial year. The Audit Report with the audited financial statement is presented to the Governing Body for approval. The Finance Committee monitors financial issues and the same are reported in GB meetings. Local Audit Account Examiner are appointed by the State Govt. The last Audit was done up to 31st march 2012. Audit objections are taken care within three months from the date of Issuing the Letter by the Govt. and the same has been complied.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NIL
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6.4.3 – Total corpus fund generated

4945816
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**6.5 – Internal Quality Assurance System**

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	Yes	IQAC
Administrative	No	Nil	No	Nil

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

NIL
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6.5.3 – Development programmes for support staff (at least three)

NIL
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6.5.4 – Post Accreditation initiative(s) (mention at least three)

INTRODUCTION OF NEW DEPT. OF B.A IN NUTRITION IN 2015 ENHANCE OF ICT FACILITIES INCREASE IN ENROLMENT
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6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Nil	Nil	Nil	Nil	Nil
No file uploaded.					

## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Public Lecture Talk on Gender Sensitization	12/03/2020	12/03/2020	47	20
Program on Sexual Violence And Impunity	17/08/2019	17/08/2019	110	90

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
NIL

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries

Ramp/Rails	Yes	2
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#### 7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	5	5	09/09/2019	30	Certificate course in Computer	Skill Development	31

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#### 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
NIL	Nil	NIL

#### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Annual Retreat	14/11/2020	15/11/2020	200

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#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

The institutional environment and energy initiatives are confirmed through the following 1.Green audit- Yes 2. Environment audit- Yes 3. Clean and green campus recognitions/awards - Yes 4. Cleaning Drive 5. Tree Plantation

### 7.2 – Best Practices

#### 7.2.1 – Describe at least two institutional best practices

**Title of the Practice: Environment Consciousness Objectives of the Practice 1:**  
 The following are the important goals of the practice: To maintain an eco-friendly campus. Conservation and preservation of the College's Green landscape. To maintain a Clean and healthy campus. The Context: A beautiful and clean campus. Basic to the educational philosophy of Union Christian College is the insight that the learning environment needs to be both beautiful and clean. The College campus ambience is, hence, in perfect sync with the Prime Minister's Swatch Bharat Abhiyan. The Practice: As part and parcel of the culture of an environment conscious college, the following events are observed and organized: The NSS Unit regularly conducted: Tree Plantation Drive NSS Camps in neighbouring Villages. The institution plants tree every year to make the campus green. It has conducted campaigns for conservation of and against wastage of water. The NSS volunteers look after the cleanliness of the campus and also participate in campus cleaning programmes. There are a number of litter bins for disposal of waste materials. The student participants were made aware of the importance of the day. College Annual Cleaning Campaign in the month of August where students and teachers take part. Hostels Work Project once a week to maintain cleanliness within the hostels has been a hallmark of the College since its inception till today. Green Audit of the Campus was conducted in 2014 and 2019-20. **Title of the Practice: Free Educational Support. Objectives:** The following are the important goals of the practice: To aid and

support students coming from economically weaker sections of society. To help check the drop-out rate. The Context: Located in a rural setting where more than 95 of the students come from rural background with limited financial support and resource, the College has instituted the Free Studentship and Support Scheme to help such students to continue their academic pursuit with ease. The Practice: The College has instituted the following Schemes for students who come from economically weaker sections. Facilitation Centre to apply for Scholarship to students Earn While You Learn Scheme: The College has also instituted the "Earn while you learn" Scheme to aid students coming from economically weaker sections @ Rs. 30 per hour to work in the library. Free Studentship: As part of the Land Deed agreement with the Syiem of Hima Myllem, the College upholds its social commitment by providing full financial support to students from Meghalaya from the economically weaker sections.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.uccollegemeghalaya.ac.in/>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Skill Development Vision and Mission To produce leaders of integrity and respected citizens of society and the nation. Add-on Vision To empower the students for workplace and life Core Mission of the College To empower stakeholders for development, sustenance and enhancement of quality in life. The following are the courses initiated by the college to enhance their skill development Ongoing Add-on Courses (2019-till date) Vocational Training in in Apiculture (Bee-Keeping) In - Charge : Dr. J. Mathew, Vice Principal, UCC. In collaboration : With Rural Research training Centre (RRTC), Umran. Course Duration: Two Weeks Intake: 40 Objectives: The Training is to clearly spell out the relationship between beekeeping and the beekeeper in terms of the role honey bees play and services they provide for the benefit of mankind such as: Honey production as a way of broadening food production for the rural population Increased food production in agriculture through pollination of crops Provision of source of income through selling beeswax and honey Demand for conservation of remaining woodlands in catchment areas Promotion of rural afforestation programmes to provide honeybees with forage Vocational Training in Mushroom Cultivation-I In-Charge : Dr. (Mrs) Varginia Kalita, HOD, Dept of Botany Collaboration : RRTC, Umran Duration of the course: Two weeks Intake : 40 Objectives: The short term course training programme is in giving augmentation knowledge along with the skill. This programme is an extensive work, which can be useful to the unemployed youth of the area and also to persons interested in learning the skills. The training is mainly targeted to students and persons from the campus and neighboring villages. The training program will highlight the significance of development and mobilization of human resources. Certificate course in Beauty Parlour In-Charge: Ms. Kmenhun Marwein, Certified Beautician Course: Three Months Intake: 40 Objectives of the course: This course is design to equip students with the latest trend in skin and hair styling and grooming techniques. Emphasis will also be made on the importance of health and hygiene of the clients and general stakeholders Certificate course in Basic Computer Course In - Charge : Dr. J. Mathew, Vice-Principal and Mrs. Wandashisha Wahlang. Course duration : 3 months Intake : 50

Provide the weblink of the institution

<https://www.uccollegemeghalaya.ac.in/>

### 8.Future Plans of Actions for Next Academic Year



1. PREPARATION FOR 3RD CYCLE OF NAAC ACCREDITATION 2. IMPLEMENTATION OF  
AUTOMATION OF OFFICE MANAGEMENT 3. PROPOSAL FOR INTRODUCTION OF NEW DEPARTMENT 4.  
IMPROVED RESEARCH FACILITIES AND PARTICIPATION FROM STAFF AND STUDENTS 5. TO  
ORGANISE NATIONAL/INTERNATIONAL SEMINAR/WEBINAR