

MINUTES OF IQAC NAAC STERING COMMITTEE MEETING

Date: November 06, 2020

Members Present:

1. Dr. R. M. Manih Principal
2. Dr. J. Mathew Vice Principal
3. Mr. K. Sarma Member
4. Mr. J. L. Nonglait Member
5. Mr. B. L. Mawlong Coordinator, IQAC

Apology of absence received from Dr. J. P. Marak.

The Meeting was chaired by the Principal

The Meeting started with a prayer offered by Dr. J. Mathew

Resolution 1/2020: Application Timeline

- IIQA Submission: Nov 23, 2020
- SSR Uploading: Nov 25- Dec 10, 2020
- NAAC Visit: Feb- April 2020

Resolution 2/2020: Budget: The Coordinator presented the proposed Budget for NAAC Re-accreditation and it was approved with minor corrections.

Sl. No	Item	Amount (₹)	
1.	IIQA	29,500.00	
2.	Assessment Fee	2,18,300.00	
3.	NAAC Logistic Fee	1,77,000.00	
4.	Preparation and Visit (Internal)*	Accommodation	32,000
		Transport	20,000
		Reception	10,000
		Logistic	60,000
		Refreshment	75,000
		Culture Programme	25,000
		Honorarium to IQAC Staffs and Assistant	50,000
Total		6,96,800.00	

Resolution 3/2020: Constitution of Different Committees

- Transport Committee : i/c. Dr. A. Malhotra and Mr. A. H. Sawkmie
- Reception Committee : i/c. Dr. (Mrs.) Anita G. Paul and Dr. (Mrs.) M.C. Daimari
- Accommodation Committee : i/c. Dr. M. Mitri and Mr. R. S. Wahlang
- Logistic Committee : i/c. K. Sarma and Mr. S. Sohlang
- Refreshment Committee : i/c. Mrs. L.S. Lyngdoh and Dr. (Mrs.) V. Kalita
- Work Project Committee : i/c. Dr. J. Mathew, and Mr. P. Syndai

Resolution 4/2020: A.O.B- The Committee resolve to call the following meetings on:

1. IQAC Meeting with HOD: 12th November, 2020.
2. Staff Council: 17th December, 2020.

The Meeting was closed with a prayer offered by the Chairman

Sd/-

IQAC Coordinator

Union Christian College

Sd/-

Principal

Union Christian College

Dated: 06th November, 2020