

Minutes of the Academic Staff Council Meeting held on 13th November 2018 at 12:00 Noon in RUSA Conference Room, UCC

The meeting was chaired by the Principal, Dr. R. M. Manih

Resolution 1/2018- Agenda 1.

The meeting was called into motion by prayer led by Dr. J. Mathew, Vice-Principal.

Resolution 2/2018- Agenda 2: Introduction of new Teaching Staffs.

- i. Mr. SteffersonMalngiang, Asst. Professor, Dept. of Mathematics.
- ii. Ms. Miriam WansyrpaiRyndem, Asst. Professor, Dept. of Commerce
- iii. Ms. Emma PiaKhonglah, Asst. Professor, Dept. of Commerce
- iv. Mr. B. Mawthoh, Asst. Professor, Dept. of Economics.
- v. Ms. Emmy Kharumnuid, Asst. Professor, Dept. of Commerce.

Resolution 3/2018- Agenda 3: Matters Arising from the IQAC Meeting held on 5th November 2018

3.1. United Board Peer Team Visit.

The IQAC Coordinator briefs the Council of the forthcoming UB Peer Team Visit from Madras Christian College on the 16th& 17th November 2018. The Visit Team will be led by Dr. Alexander Jesidasan and Dr. Marcus Boominathan to conduct the institute preparedness for the NAAC reaccreditation process and other allied issues.

3.2. Last NAAC Peer Team Report.

The Coordinator briefs the Council of the IQAC Resolution regarding the recommendations of the Last NAAC Peer Team Visit in 2011:

- i. To start new undergraduate Courses of- B.Sc in Bio-Technology, B.A in Anthropology and B.A in Music.
- ii. To strengthen the Alumni Association and its Membership.
- iii. To conduct the internal Feedback at the beginning of the forthcoming session 2018-19.

3.3. Constitution of the Prospective Planning Committee.

The Coordinator also briefs the Cellof the constitution of the Prospective Planning Committee to prepare a long term plan and policy for the development of the College. The Committee members shall include:

- i. Dr. R. M. Manih, Principal Chairman.
- ii. Dr. J. P. Marak, IQAC Secretary
- iii. Dr. J. W. Lyngskor, Bursar Member i/c. Financial Planning.
- iv. Dr. M. B. Mitri Member i/c. Research.
- v. Dr. J. P. Marak i/c. Academic Planning.
- vi. Dr. A. Malhotra, DSW Member i/c. Discipline.
- vii. Principal i/c. Infrastructure Development and Planning.

viii. Mr. B. L. Mawlong Member i/c. Seminars & Publication.

3.4. Constitution of the Sub-Committee of the Seven criteria for NAAC Reaccreditation.

The Council was also briefed of the constitution of the following sub Committee to collect the respective Seven NAAC criteria data.

- i. Curricular Aspects: i/c- Ms. B. R. Lyngdoh.**
Members: Dr. A. Malhotra, Mr. K. Sarma, Mr. B. K. Lyngdoh, Dr. (Mrs.). A. G. Paul, Mr. R. S. Wahlang, Mrs. A. Khyriem, Ms. I. Wanniang, Mrs. A. Rumnong, Ms. Miriam Wansyrpai Ryndem & Ms. Emma Pia Khonglah.
- ii. Teaching- Learning and Evaluation: i/c- Dr. J. P. Marak.**
Members: Mr. S. Sohlang, Mr. A.H.Sawkmie, Mr. J. L. Nonglait, Ms. Longnam W.Kharpuri, Mrs. P. Kharsyntiew, Mrs. R. Thabah, Dr (Ms.) B. Sungoh, Mr. A. Chyne & Mr. B. Mawthoh.
- iii. Research, Innovations and Extension: i/c- Dr. M. B. Mitri.**
Members: Dr. S. K. Singh, Dr. D. Nongsiang, Dr. (Mrs) C. M. Lyngdoh, Dr. (Mrs) V. Kalita, Dr. (Ms) J. S. Wahlang, Mr. B. L. Mawlong, Mrs. I. Mawlong & Mr. Shining Star Lyngdoh.
- iv. Infrastructure and Learning Resources: i/c- Vice-Principal.**
Members: Dr. (Mrs) M. Chand, Mrs. R. Kharumnuid, Mr. A. Lyngdoh, Dr. (Ms.). R. Lalrintluangi, Mrs. E. Lianchhawani, Mr. K. Kharchandy, Mr. B. Mawlein & Mr. S. Kharshiing.
- v. Student Support and Progression: i/c- Dr. A. Malhotra.**
Members: Ms. B. R. Lyngdoh, Dr. S. Pio, Mr. A.B.S. Kharkongor, Mrs. M. Sebastian, Dr. (Mrs). M. Dkhar, Mrs. A. B. Lyndem, Mr. B. Nadon, Ms. P. S. W. Umdor, Mr. Stefferson Malniang, Mr. D. Kharlukhi & Mr. P. Syndai.
- vi. Governance Leadership and Management: i/c- Principal.**
Members: Vice-Principal, Dr. J. P. Marak, Mr. D. K. Saha & Dr. J. W. Lyngskor.
- vii. Institutional Values and Best Practices: i/c- Dr. (Mrs). M.Chand.**
Members: Dr. (Mrs) U. Shilla, Mrs. H. Shangpliang, Mrs. L. S. Lyngdoh, Mrs. D. P.A. Sawian, Mrs. R. B. Kharpuri, Ms. Ibansiewdor Lyngdoh, Ms. Joyti Mary Rani, Ms. S. A. Lawai & Ms. Emmy Kharumnuid.

The Committee are to submit their draft report to the NAAC Steering Committee Meeting to be held on the 28th November 2018.

3.5. NAAC Steering Committee: The Coordinator also briefs the Council of the constitution of the NAAC Steering Committee to prepare for the next cycle of NAAC reaccreditation, preparation of AQAR & SSR:

NAAC Steering Committee: Principal, Dr. J. P. Marak, Mr. A. H. Sawkmie, Mr. J. L. Nonglait and Mr. B. L. Mawlong.

Resolution 4/2018- Agenda 4: Preparation of AQAR 2017-18.

The Coordinator briefs the Council of the preparation of the Annual Quality Assurance Report 2017-18. All Heads of the Dept. are requested to submit the respective Dept. data in the prescribed format to the IQAC on or before the 20th November 2018.


Resolution 5/2018- Agenda 5: Steering Committee Meeting with the sub-committee of the Seven NAAC Criteria

The Council resolves to fix 28th November 2018 as the date for the NAAC Steering Committee meeting with the Sub-Committees of the Seven Criteria. All sub-committees are requested to bring their draft report to the meeting.

As there was no other business the Committee was closed by a prayer led by Ms. B. R. Lyngdoh.

Dated: 13th November 2018

IQAC Coordinator
Union Christian College



Principal