



CONDUCT OF II, IV & VI SEMESTER EXAMINATION

As per resolution of the meeting between the Pro Vice-Chancellor, NEHU with Principals of all NEHU Affiliated Colleges held on June 25, 2021, the undersigned is pleased to inform that the Final Examination for II, IV & VI Semester will be conducted from July 19, 2021 onwards in an ONLINE MODE only. In this regard all students (including backlog and improvement papers) are required to read the following instructions carefully:

1. Examination will be held in an ONLINE mode only.
2. Questions paper will be posted online through the Department whatsapp group 15 minutes before the commencement of the exam.
3. The soft copy of the answer-scripts must be duly scanned and converted to PDF (using any of the pdf scanner app) in a single file. Image file will not be accepted. The scanned answer scripts must be submitted by email to ucc.exam2015@gmail.com within 30 minutes of the completion of the examination in that paper.
4. Students must ensure that the scanned answer script is clear. College will not be responsible if the scanned answer script is not clear for evaluation.
5. Student must ensure that they do **NOT** resort to unfair means and if more than one style of handwriting is found, the answer script will not be evaluated and he/she will be marked ABSENT in that paper.
6. Hard copy of the answer scripts of all papers must be sent to the College by Speedpost only (please do not send by private courier) as soon as the examination is over.
7. Those students who are not part of the dept/semester whatsapp group are to contact the admin/teachers of the respective whatsapp group with a request to add them in the group.
8. Answer must be written in A4 size paper (One side only).

Format of Answer Scripts.

Name	
Semester	
Subject	
Paper	
Name of the Paper	
Roll No (Exam Roll No)	
Registration No	
College	
Date	

- ❖ Maximum no. of pages- 20 pages (one-side only)
- ❖ Students must sign at the bottom of all the pages.
- ❖ Student must write the page number in every pages

For Clarification contact:

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Ref. No. UCC/IQAC/GEN/2020/SL-60A

Date: 28-06-2021

Copy to:

1. Dr. J. Mathew, Vice-Principal
2. Dr. A. Malhotra, DSW

for favour of necessary information

Principal
Union Christian College

