

UNION CHRISTIAN COLLEGE

Umiam Khwan, Ri-Bhoi, Meghalaya- 793122

An Educational Project of the North East India Christian Council (NEICC)

Permanently Affiliated to the North Eastern Hill University | Recognized under 2(f) & 12(B), UGC Act 1956



Ref. No. UCC/IQAC/GEN/2020/SL-50

Date: 10-03-2021

Very Important Notification reg. Conduct of Final Examinations for I, III & V Semester.

In view of the forthcoming Final Examinations for the I, III & V Semester scheduled to commence from March 15, 2021, the undersigned is pleased to notify the following important instructions to the students:

1. All 1st Semester students must collect their Admit Card from the Examination Control Room on March 13, 2021 from 10:00 onwards.
2. Question Papers will be posted in the respective semester/dept. Official WhatsApp group 30 minutes before the commencement of the exam.
3. Questions paper will be posted only through the WhatsApp group and not in the pocketapp as notified earlier.
4. Those students who are not part of the dept/semester WhatsApp are to contact the admin/teachers of the respective WhatsApp group with a request to add them in the group.
5. Hard copy of the answer Scripts MUST be submitted to Examination Dept. in the RUSA Conference Room within 30 minutes after the competition of every examination of the particular paper. No soft copy of the answer scripts will be accepted.
6. All Students MUST sign in the Examination Attendance Sheet when they submit the hard copy of the answer scripts.
7. Answer must be written in A4 size paper (One side only). Students must write the following details in the front page of the answer scripts.
 - Name
 - Semester
 - Subject
 - Paper
 - Name of the Paper
 - Exam Roll No (NEHU ROLL NO)
 - Registration No
 - College
 - Date
 - Students must sign at the bottom of all the pages.
 - Student must write the page number in every pages

This notification supersedes the notification [Ref. No. UCC/IQAC/GEN/2020/SL-45 dated 08-03-2021](#).

Kindly treat this with UTMOST SINCERITY.

Sd/-

Mr. K. Sarma

i/c Exam Dept

[Ref. No. UCC/IQAC/GEN/2020/SL-50A](#)

Copy to:

1. Dr. J. Mathew, Vice-Principal
2. Mr. K. Sarma, i/c Exam Dept.
3. Dr. A. Malhotra, DSW

for favour of necessary information

Principal

Union Christian College



Sd/-

Principal

Union Christian College

Date: 10-03-2021